

**CanTeen – The Australian Organisation for  
Young People Living with Cancer**  
ACN 052 040 516

Annual Financial Report  
for the year ended 31 March 2014

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The financial report covers CanTeen - The Australian Organisation for Young People Living with Cancer as an entity. The financial report is presented in the Australian currency.

The Australian Organisation for Young People Living with Cancer ('CanTeen') is a company limited by guarantee, incorporated and domiciled in Australia.

Its registered office and principal place of business is:

CanTeen - The Australian Organisation for Young People Living with Cancer  
Level 11, 130 Elizabeth Street Sydney NSW 2000

A description of the nature of the entity's operations and its principal activities is included in the nature of operations and principal activities on page 4, which is not part of this financial report.

The financial report was authorised for issue by the directors on 18 July 2014. The company has the power to amend and reissue the financial report.

## Directors' report

The Board of Directors of CanTeen - The Australian Organisation for Young People Living with Cancer ("CanTeen") has pleasure in submitting their report for the year ended 31 March 2014.

### DIRECTORS

The names and details of the Directors in office during the whole of the financial year and up to the date of the report:

<b>Member Directors</b>		
Ali Duncan	President Member Hunter & NNSW	Appointed 27 August 2011 Appointed President 25 August 2012
Cameron Ellis	Member Sydney & Central NSW President	Appointed 28 August 2010 Appointed President 13 June 2012 Term Ended 25 August 2012 Appointed Deputy Chair 25 August 2012 Term Ended 24 August 2013
Matthew Gilliland	Member Sydney & Central NSW	Appointed 13 June 2012 Appointed Deputy Chair 25 August 2013
Lachlan Korvin	Member Victoria	Appointed 25 August 2012
Samantha Overend	Member Victoria	Appointed 24 August 2013
Alix Bateup	Member ACT	Appointed 24 August 2013
<b>Associate Directors</b>		
John de Zwart	Treasurer, Secretary, Associate Member, Chartered Accountant	Appointed 28 August 2010 Appointed Secretary/Treasurer 28 August 2010
Michelle Vanzella	Associate Member Lawyer, Business Development Director	Appointed 28 August 2010
Helen Souness	Associate Member, Marketing Director	Appointed 27 August 2011
Michael Saadie	Associate Member, Banker	Appointed 27 August 2011 Resigned 24 August 2013
Kieran Schneemann	Associate Member, Executive Manager	Appointed 25 May 2014

### BOARD SUB-COMMITTEES

The company has established the following sub-committees, comprised of Members of the Board, to report to the Board on specific areas:

- The **Finance, Governance and Risk Sub-Committee** comprised John de Zwart, Michael Saadie (Chair up to 25 August, 2013), Mathew Gilliland (Chair from 25 August 2013), Ali Duncan, Cameron Ellis (up to 25 August 2013), Samantha Overend (from 25 August 2013), met during the year on 20 August 2013, 15 November 2013, 4 March 2014.
- The **People and Performance Sub-Committee** comprised Helen Souness (Chair), Lachlan Korvin (from 25 August 2013), Cameron Ellis (up to 25 August 2013), Matthew Gilliland, Michelle Vanzella, Samantha Overend (from 25 August 2013), Alix Bateup (From 25 August 2013), met during the year on 27 May 2013, 15 August 2013, 14 November 2013 & 6 March 2014.
- The **Ethics and Young People Sub-Committee** comprised Lachlan Korvin (Chair), Alix Bateup (from 25 August 2013), Mathew Gilliland (from 25 August 2013) and Kate White, met on 15 April 2013, July 2013 via email, 11 November 2013.

## Directors' report (continued)

### BOARD ATTENDANCE

Details of meetings of the Board of Directors held during the year are given below, including details of attendance at these meetings.

		01/04	3/06	25/08*	25/08	25/11	TOTAL	
							Att	Elg
Cameron Ellis	<i>Appointed 28 August 2010 Appointed President 13 June 2010 Term ended 24 August 2014</i>	1	1	1			3	3
Ali Duncan	<i>Term began 27 August 2011 Appointed President 25 August 2012</i>	1	1	1	1		4	5
Mathew Gilliland	<i>Appointed 13 June 2012</i>	1	1	1	1	1	5	5
Lachland Korvin	<i>Appointed 25 August 2012</i>	1	1	1	1	1	5	5
Alix Bateup	<i>Appointed 24 August 2013</i>			1	1	1	3	3
Samantha Overend	<i>Appointed 24 August 2013</i>			1	1		2	3
John de Zwart	<i>Treasurer/Secretary Term began 28 August 2010</i>	1	1	1	1	1	5	5
Michelle Vanzella	<i>Term began 28 August 2010</i>	1	1	1	1		4	5
Helen Souness	<i>Term began 27 August 2011</i>	1	1	1	1	1	5	5
Michael Saadie	<i>Term began 27 August 2011. Resigned 24 August, 2013</i>	1					1	4

T = Teleconference.

Elg = number of meetings for which the Director was a Member of the Board.

Att = number of Board meetings the Director attended.

\* Annual General Meeting

## Directors' report (continued)

### NATURE OF OPERATIONS AND PRINCIPAL ACTIVITIES

The principal activity of CanTeen during the financial year was the nation wide support, development and empowerment of young people living with cancer (YPLWC) – young people aged between 12 and 24 years in Australia who has or has had cancer or who has or has had an immediate family member with cancer. CanTeen provides a variety of services including specialist youth cancer services (improving delivery of health and support services for patients), counselling, peer support programs and information resources as well as research, social policy development and advocacy.

### RESULTS OF OPERATIONS

The surplus of the company for the financial year was \$1,132,057 (2013: \$1,563,784 surplus).

### REVIEW OF OPERATIONS

The year saw further major developments taking place on every aspect of CanTeen's work to support young people living with cancer. Contracts were signed with major hospitals across the country to see the delivery of statewide youth cancer services over the next four years. The first stage of a highly innovative online support platform providing access to professional counselling and other support was built and commenced the provision of services 7 days per week over extended hours. A new assessment and support process was implemented for young people accessing our face to face services in each state and territory which ensures that individual needs are appropriately identified, support plans are developed and the impact of support assessed. CanTeen expanded the focus of the face to face counselling service to include all YPLWC (following a pilot program for offspring) and also launched the service in Western Australia.

CanTeen continued to provide psychosocial programs which facilitate skill development and peer support to help young people deal with the impact of cancer on their life. In addition, work commenced on developing a program aimed at creating more supportive school communities for YPLWC by educating students and teachers about the challenges of dealing with cancer.

The Now What books provide information to help YPLWC deal with the impact of cancer. These continue to be very popular so e-book versions have been developed as well as continuing to send out thousands of hard copies free of charge. In addition the new online platform has detailed information for those dealing with cancer.

There has also been a strong focus on further building the capacity of our staff through training and the implementation of a human resources plan that has seen staff turnover reduced and engagement substantially increased.

### DIVIDENDS

No dividend has been paid or declared since the start of the financial year (2013: nil).

### SIGNIFICANT CHANGES IN THE STATE OF AFFAIRS

There are no significant changes in the state of affairs of the company that occurred during the financial year not otherwise disclosed in this report or in the financial statements.

### LIKELY DEVELOPMENTS AND FUTURE RESULTS

In the opinion of the Directors there are no likely changes in the operations of the company which will adversely affect the results of the company in subsequent financial years.

## Directors' report (continued)

### ENVIRONMENTAL REGULATION

The Directors have assessed whether there are any significant environmental regulations which apply to the entity and have determined that there are none.

### DIRECTORS' BENEFITS

Since the end of the previous financial year, no Director has received or become entitled to receive a benefit.

### INSURANCE OF OFFICERS

CanTeen paid an insurance premium in respect of a contract insuring each of the Directors of the company named earlier in this report and each executive officer against all liabilities and expenses arising as a result of work performed in their respective capacities, to the extent permitted by law.

### AUDITORS INDEPENDENCE DECLARATION

A copy of the auditor's independence declaration as required under section 307C of the Corporations Act 2001 is set out on page 6.

This report has been made in accordance with a resolution of Directors.



Ali Duncan  
President



John de Zwart  
Treasurer

Date: 18 July 2014



## Auditor's Independence Declaration

As lead auditor for the audit of CanTeen- The Australian Organisation for Young People Living with Cancer for the year ended 31 March 2014, I declare that to the best of my knowledge and belief, there have been:

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

This declaration is in respect of CanTeen- The Australian Organisation for Young People Living with Cancer during the period.

A handwritten signature in black ink, appearing to read 'MK Graham', written in a cursive style.

MK Graham  
Partner  
PricewaterhouseCoopers

Sydney  
18 July 2014

## Statement of Comprehensive Income

YEAR ENDED 31 MARCH 2014	Note	2014 \$	2013 \$
Revenue from continuing operations	2 (a)	23,975,488	24,238,977
<b>Total Operating revenue</b>		<b>23,975,488</b>	<b>24,238,977</b>
Fundraising expenses	2 (b)	(10,103,956)	(9,314,811)
Consulting expenses		(85,628)	(75,584)
Direct program expenses		(2,173,687)	(1,577,721)
YCF program expenses		(990,093)	(3,181,873)
Occupancy expenses including division offices		(1,426,529)	(1,227,610)
Personnel expenses including program staff		(7,014,574)	(6,484,523)
Transport expenses		(305,241)	(252,061)
Other expenses from ordinary activities		(743,723)	(561,010)
<b>Total Operating Expenses</b>		<b>(22,843,431)</b>	<b>(22,675,193)</b>
<b>Profit/(Loss) before income tax</b>		<b>1,132,057</b>	<b>1,563,784</b>
<b>Income tax expense</b>	1 (d)	-	-
<b>Surplus/(deficit) for the year</b>		<b>1,132,057</b>	<b>1,563,784</b>
<b>Other comprehensive income</b>		-	-
<b>Total comprehensive income/(expense) income for the year</b>		<b>1,132,057</b>	<b>1,563,784</b>
<b>Total comprehensive income/(expense) attributable to Members of CanTeen – The Australian Organisation for Young People Living with Cancer</b>		<b>1,132,057</b>	<b>1,563,784</b>

*The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.*

## Statement of Financial Position

AS AT 31 MARCH 2014	Note	2014 \$	2013 \$
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	14(a)	6,159,268	4,572,424
Trade and other receivables	4	146,412	96,977
Inventories	5	276,358	350,506
Other current assets	6	1,885,136	1,927,790
<b>Total Current Assets</b>		<b>8,467,174</b>	<b>6,947,697</b>
<b>Non-Current Assets</b>			
Property, plant and equipment	7	250,844	299,084
Intangible assets	8	73,731	152,155
<b>Total Non-Current Assets</b>		<b>324,575</b>	<b>451,239</b>
<b>Total Assets</b>		<b>8,791,749</b>	<b>7,398,936</b>
<b>Current Liabilities</b>			
Trade and other payables	9	2,426,846	2,330,678
Provisions	10	461,451	372,923
<b>Total Current Liabilities</b>		<b>2,888,297</b>	<b>2,703,601</b>
<b>Non-Current Liabilities</b>			
Other non-current Provisions	11	217,521	141,461
<b>Total Liabilities</b>		<b>3,105,818</b>	<b>2,845,062</b>
<b>NET ASSETS</b>		<b>5,685,931</b>	<b>4,553,874</b>
<b>MEMBERS' FUNDS</b>			
Retained surplus	12	5,685,931	4,553,874

*The above Statement of Financial Position should be read in conjunction with the accompanying notes.*

## Statement of Changes in Equity

<b>YEAR ENDED 31 MARCH 2014</b>	<b>Note</b>	<b>2014</b>	<b>2013</b>
		<b>\$</b>	<b>\$</b>
<b>Members' funds at the beginning of the financial year</b>		<b>4,553,874</b>	<b>2,990,090</b>
<b>Total comprehensive income/(expense) for the year</b>		<b>1,132,057</b>	<b>1,563,784</b>
<b>Members' funds at the end of the financial year</b>	<b>12</b>	<b>5,685,931</b>	<b>4,553,874</b>

*The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.*

## Statement of Cashflows

YEAR ENDED 31 MARCH 2014	Note	2014 \$	2013 \$
Cash flows from operating activities:			
Receipts from donations, grant income and other sources		23,479,187	24,677,671
Payments to suppliers and employees (inclusive of goods and services tax)		(22,495,169)	(27,327,539)
Interest received		162,074	134,178
<b>Net cash inflow / (outflow) from operating activities</b>		<b>1,146,092</b>	<b>(2,515,690)</b>
Cash flows (used in) / from investing activities:			
Purchase of plant and equipment		(94,929)	(15,396)
Purchase of computer software		(43,704)	(106,909)
Payments for held to maturity investments		(500,000)	(1,034,285)
Proceeds from held to maturity investments		1,034,285	1,008,880
Proceeds from the sale of property, plant and equipment		45,100	5,373
<b>Net cash inflow / (outflow) from investing activities</b>		<b>440,752</b>	<b>(142,337)</b>
<b>Net increase / (decrease) in cash and cash equivalents</b>		<b>1,586,844</b>	<b>(2,658,027)</b>
Cash and cash equivalents at the beginning of the financial year		4,572,424	7,230,451
<b>Cash and cash equivalents at the end of the financial year</b>	<b>14(a)</b>	<b>6,159,268</b>	<b>4,572,424</b>

*The above Statement of Cashflows should be read in conjunction with the accompanying notes.*

# Notes to the Financial Statements

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated. The financial report includes financial statements for CanTeen - The Australian Organisation for Young People Living with Cancer as an individual entity. The financial report is presented in the Australian currency.

### (a) Basis of preparation

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations and the Corporations Act 2001. Canteen - The Organisation for Young People Living with Cancer is a not for profit entity for the purposes of preparing the financial statements.

#### *Compliance with Australian Accounting Standards- Reduced Disclosure Requirements*

These financial statements also comply with Australian Accounting Standards- Reduced Disclosure Requirements as issued by the Australian Accounting Standards Board (AASB).

#### *Early adoption of standards*

The entity has elected to apply the following pronouncements to the annual reporting period beginning 1 March 2014:

- AASB 1053 *Application of Tiers of Australian Accounting Standards* and AASB 2010-2 *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements*

This includes applying the revised pronouncement to the comparatives in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*. None of the items in the financial statements had to be restated as a result of applying these standards.

The adoption of AASB 1053 and AASB 2010-2 allowed the entity to remove a number of disclosures.

#### *Historical cost convention*

These financial statements have been prepared under the historical cost convention.

#### *Critical accounting estimates*

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company's accounting policies. There are no significant areas which involve a high degree of complexity or judgement or where assumptions and estimates are significant to the financial statements of CanTeen - The Australian Organisation for Young People Living with Cancer.

### (b) Revenue recognition

Revenue is measured at the fair value of the consideration received or receivable net of the amount of goods and services tax (GST).

#### *Sales of goods*

Sales revenue represents revenue earned (net of returns, discounts and allowances) from the sale of products. Sales revenue is recorded when the goods are provided.

#### *Interest revenue*

Interest revenue is recognised when control of the right to receive the interest payment exists.

## Notes to the Financial Statements (continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### (b) Revenue recognition (Continued)

##### *Voluntary income*

Donations, fundraising income and other voluntary income are recognised as revenue when received. The entity takes all steps possible to gain assurance over the completeness of such revenue. However due to the nature of this income it is not possible to achieve absolute assurance regarding its completeness.

##### *Bequest revenue*

Bequest revenue is recognised when unconditional control of the right to receive the bequest exists.

#### (c) Government Grants

Grants from the government are recognised when the entity gains control of the contribution, it is probable that the economic benefits from the contribution will flow to the entity and the amount of the contribution can be measured reliably. The entity is considered to gain control of the contribution when it has provided the services outlined in the grant agreement.

As such revenue from government grants are deferred and recognised in the profit and loss over the period necessary to match them with the costs that they are intended to compensate.

#### (d) Taxes

##### *Income taxes*

The company is exempt from all income taxes. As a consequence no provision has been made as at 31 March 2013 and 31 March 2014 for income taxes.

##### *Goods and services tax*

Revenues, expenses and assets are recognised net of the amounts of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the Statement of Financial Position.

Cash flows are included in the Statement of Cashflows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

#### (e) Cash and cash equivalents

For cash flow statement presentation purposes, cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

## Notes to the Financial Statements (continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### (f) Trade receivables

Trade and other receivables are recorded at amounts due less any provision for doubtful debts. The carrying value approximates net fair value. Trade and other receivables are non-interest bearing.

Credit risk is minimised in relation to trade receivables due to the predominately cash basis of the business.

An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written off as incurred.

#### (g) Investments

The term deposit does not satisfy the definition of a 'highly liquid' instrument as it has a maturity of 4 months and its funds can not be accessed on request. As such the term deposit has been classified as an investment rather than cash or cash equivalent.

#### (h) Inventories

Inventories (bandannas, badges and pens) are stated at lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average cost.

#### (i) Payables

Liabilities are recognised for amounts to be paid in the future for goods or services received, whether or not billed to the company. The carrying amount of accounts payable approximates net fair value. Trade and other creditors are non-interest bearing.

#### (j) Interest bearing liabilities

All loans are measured at the principal amount. Interest, when charged by the lender, is recognised as an expense on an accrual basis.

#### (k) Plant and equipment

Plant and equipment is carried at cost and depreciated over its useful economic life using the straight-line method. Depreciation rates are as follows:

Furniture and Fittings	20%	Computer Software	40%
Office Equipment	25%	Leasehold Improvements	20%
Computer Equipment	40%	Motor Vehicles	23%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each Statement of Financial Position date. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount (note 1(o)).

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Statement of Comprehensive Income.

## Notes to the Financial Statements (continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### (l) Intangible assets

##### *IT development and software*

Costs incurred in developing products or systems and costs incurred in acquiring software and licenses that will contribute to future period financial benefits through revenue generation and/or cost reduction are capitalised to software and systems. Costs capitalised include external direct costs of materials and service, direct payroll and payroll related costs of employees' time spent on the project. Amortisation is calculated on a straight line basis over periods generally ranging from 3 to 5 years.

IT development costs include only those costs directly attributable to the development phase and are only recognised following completion of technical feasibility and where the company has an intention and ability to use the asset.

#### (m) Employee benefits

##### *i) Wages and Salaries, annual leave and sick leave*

Liabilities for wages and salaries including non-monetary benefits and annual leave expected to be settled within 12 months of the reporting date, are recognised in provisions in respect of employees' services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled. No provision is made for non-vesting sick leave as the anticipated pattern of future sick leave taken indicates that accumulated non-vesting leave will never be paid.

##### *ii) Long service leave*

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

#### (n) Leases

Leases are classified at their inception as either operating or finance leases based on the economic substance of the agreement so as to reflect the risks and benefits incidental to ownership.

##### *Operating leases*

The minimum lease payments of operating leases, where the lessor effectively retains substantially all of the risks and benefits of ownership of the leased item, are recognised as an expense on a straight-line basis.

#### (o) Impairment of assets

Assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less cost to sell and value in use. For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows which are largely independent of the cash inflows from other assets or groups of assets (cash generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

## Notes to the Financial Statements (continued)

### 2. OPERATING SURPLUS

	2014	2013
	\$	\$
<b>(a) Operating surplus is after crediting the following revenues:</b>		
National Bandanna Day income	1,048,751	2,256,528
Merchandise	2,811	5,520
Telemarketing	1,102,460	1,382,405
Donations	231,422	271,555
Fundraising excluding grants	2,002,037	2,152,063
Grants	2,181,117	511,417
Regular Giving Program	15,019,404	11,490,549
Other direct marketing	336,270	347,269
Total fundraising income	<u>21,924,272</u>	<u>18,417,306</u>
YCF Income	1,424,736	3,490,322
Bequest income	411,698	2,196,647
Total revenues from core charitable activities	<u>23,760,706</u>	<u>24,104,275</u>
<i>Other revenues:</i>		
Interest received – other persons /corporations	162,074	134,178
Other revenue	52,708	524
Total other revenues from ordinary activities	<u>214,782</u>	<u>134,702</u>
<b>Total Operating Revenues</b>	<u><u>23,975,488</u></u>	<u><u>24,238,977</u></u>
<b>(b) Operating surplus is after charging the following expenses:</b>		
Depreciation and amortisation of property, plant and equipment:		
Furniture and Fittings	10,265	7,388
Office Equipment	4,747	4,023
Computer Equipment	38,330	40,100
Motor Vehicles	65,389	81,845
Leasehold Improvements	24,438	26,355
Amortisation of Computer Software	122,128	171,823
Total depreciation and amortisation	<u>265,297</u>	<u>331,534</u>
Fundraising expenses:		
National Bandanna Day expenses	688,572	1,150,559
Regular Giving Program expenses	7,947,675	6,911,008
Other fundraising expenses	1,467,709	1,253,244
Total fundraising expenses	<u>10,103,956</u>	<u>9,314,811</u>

## Notes to the Financial Statements (continued)

### 2. OPERATING SURPLUS (CONTINUED)

	2014	2013
	\$	\$
<i>Other expense item:</i>		
Operating lease rentals	589,424	618,865
Superannuation contributions	532,670	467,612

### 3. INCOME AND EXPENDITURE – FUNDRAISING APPEALS

	2014	2013
	\$	\$
<b>(i) Details of aggregate gross income and total expenses of fundraising appeals</b>		
Gross proceeds from fundraising appeals	21,924,272	18,417,306
Costs of fundraising appeals	(10,103,956)	(9,314,811)
Net surplus obtained from fundraising appeals	<u>11,820,316</u>	<u>9,102,495</u>
<b>(ii) Statement showing how funds and goods received were applied to charitable purposes</b>		
Net surplus obtained from fundraising appeals	<u>11,820,316</u>	<u>9,102,495</u>

This was applied to charitable purposes in the following manner:

Consulting expenses	(85,628)	(75,584)
Direct program expenses	(2,173,687)	(1,577,721)
YCS program expenses	(990,093)	(3,181,873)
Occupancy expenses including division offices	(1,426,529)	(1,227,610)
Personnel expenses including program staff	(7,014,574)	(6,484,523)
Transport expenses	(305,241)	(252,061)
Other expenses including depreciation	(743,723)	(548,096)
	<u>(12,739,475)</u>	<u>(13,347,468)</u>

(iii) The shortfall of \$919,159 between the \$11,820,316 available from fundraising appeals conducted and total expenditure of \$12,739,475 is included in the operating surplus for the year and funded via YCS and bequest income.

#### (iv) Fundraising appeals conducted during the financial period

Regular Giving Program  
National Bandanna Day  
Public, Corporate and Trust donations  
Events  
Telemarketing  
Direct Mail

## Notes to the Financial Statements (continued)

### 4. CURRENT ASSETS – TRADE AND OTHER RECEIVABLES

	2014 \$	2013 \$
Trade debtors	146,412	96,977
Provision for doubtful debtors	-	-
	<u>146,412</u>	<u>96,977</u>
Other receivables	-	-
	<u>146,412</u>	<u>96,977</u>

#### Bad and doubtful trade receivables

All trade debtors outstanding at year end are deemed to be fully recoverable and therefore the provision for doubtful debtors is nil.

### 5. CURRENT ASSETS – INVENTORIES

	2014 \$	2013 \$
Goods for resale	276,358	350,506
	<u>276,358</u>	<u>350,506</u>

### 6. OTHER CURRENT ASSETS

	2014 \$	2013 \$
Prepayments	1,385,136	893,505
Term deposit	500,000	1,034,285
	<u>1,885,136</u>	<u>1,927,790</u>

The term deposit does not satisfy the definition of a 'highly liquid' instrument as it has a maturity of 4 months and its funds can not be accessed on request. As such the term deposit has been classified as an investment rather than cash or cash equivalent.

## Notes to the Financial Statements (continued)

### 7. NON-CURRENT ASSETS – PROPERTY PLANT AND EQUIPMENT

	2014	2013
	\$	\$
<b>Furniture and Equipment</b>		
<i>Cost</i>		
Opening balance	70,978	67,075
Additions	23,508	3,903
Disposals	-	-
Closing balance	<u>94,486</u>	70,978
<i>Accumulated depreciation</i>		
Opening balance	(49,829)	(42,441)
Depreciation for the year	(10,265)	(7,388)
Disposals	-	-
Closing balance	<u>(60,094)</u>	(49,829)
Net book value	<u>34,392</u>	21,149
<b>Leasehold improvements</b>		
<i>Cost</i>		
Opening balance	139,621	136,061
Additions	52,345	3,560
Disposals	(15,910)	-
Closing balance	<u>176,056</u>	139,621
<i>Accumulated depreciation</i>		
Opening balance	(59,918)	(33,563)
Depreciation for the year	(24,438)	(26,355)
Disposals	15,910	-
Closing balance	<u>(68,446)</u>	(59,918)
Net book value	<u>107,610</u>	79,703

## Notes to the Financial Statements (continued)

### 7. NON-CURRENT ASSETS – PROPERTY PLANT AND EQUIPMENT (CONTINUED)

	2014	2013
	\$	\$
<b>Motor vehicles</b>		
<i>Cost</i>		
Opening balance	485,313	485,313
Additions	-	-
Disposals	(204,331)	-
Closing balance	<u>280,982</u>	485,313
<i>Accumulated depreciation</i>		
Opening balance	(330,444)	(248,599)
Depreciation for the year	(65,389)	(81,845)
Disposals	204,331	-
Closing balance	<u>(191,502)</u>	(330,444)
Net book value	<u>89,480</u>	154,869
<b>Office Equipment</b>		
<i>Cost</i>		
Opening balance	74,949	85,325
Additions	4,141	-
Disposals	(29,796)	(10,376)
Closing balance	<u>49,294</u>	74,949
<i>Accumulated depreciation</i>		
Opening balance	(66,199)	(67,179)
Depreciation for the year	(4,747)	(4,023)
Disposals	29,795	5,003
Closing balance	<u>(41,151)</u>	(66,199)
Net book value	<u>8,143</u>	8,750

## Notes to the Financial Statements (continued)

### 7. NON-CURRENT ASSETS – PROPERTY PLANT AND EQUIPMENT (CONTINUED)

	2014	2013
	\$	\$
<b>Computer Equipment</b>		
<i>Cost</i>		
Opening balance	267,691	321,693
Additions	14,936	7,933
Disposals	(95,654)	(61,935)
Closing balance	<u>186,973</u>	267,691
<i>Accumulated depreciation</i>		
Opening balance	(233,078)	(254,913)
Depreciation for the year	(38,330)	(40,100)
Disposals	95,654	61,935
Closing balance	<u>(175,754)</u>	(233,078)
Net book value	<u>11,219</u>	34,613
<b>Total property, plant and equipment, net</b>	<u><u>250,844</u></u>	<u><u>299,084</u></u>

### 8. INTANGIBLE ASSETS

	2014	2013
	\$	\$
<b>Computer Software</b>		
<i>Cost</i>		
Opening balance	1,244,746	1,140,266
Additions	43,703	106,909
Disposals	(162,446)	(2,429)
Closing balance	<u>1,126,003</u>	1,244,746
<i>Accumulated amortisation</i>		
Opening balance	(1,092,591)	(923,197)
Amortisation for the year	(122,128)	(171,823)
Disposals	162,447	2,429
Closing balance	<u>(1,052,272)</u>	(1,092,591)
Net book value	<u><u>73,731</u></u>	<u><u>152,155</u></u>

## Notes to the Financial Statements (continued)

### 9. CURRENT LIABILITIES – TRADE AND OTHER PAYABLES

	2014	2013
	\$	\$
Unearned income	1,550,273	1,789,966
Trade payables	651,722	245,817
GST payable/(receivable)	-	(202,554)
Accruals and other payables	224,851	497,449
	<b>2,426,846</b>	<b>2,330,678</b>

### 10. CURRENT LIABILITIES- PROVISIONS

	2014	2013
	\$	\$
Rent provision	-	1,973
Annual leave provision	461,451	370,950
	<b>461,451</b>	<b>372,923</b>

Movements in each class of provision during the financial year, other than employee benefits, are set out below:

	2014	2013
	\$	\$
<i>Rent Provision</i>		
Carrying amount at the start of the year	1,973	-
Charged/(credited) to income statement	-	-
Unused amounts reversed	(1,973)	-
Transferred from non current provisions	-	1,973
Carrying amount at the end of the year	-	1,973

### 11. NON-CURRENT LIABILITIES – PROVISIONS

	2014	2013
	\$	\$
Rent provision	-	46,942
Long service leave	217,521	94,519
	<b>217,521</b>	<b>141,461</b>

## Notes to the Financial Statements (continued)

### 11. NON-CURRENT LIABILITIES – PROVISIONS (CONTINUED)

Movements in each class of provision during the financial year, other than employee benefits, are set out below:

	2014	2013
	\$	\$
<i>Rent Provision</i>		
Carrying amount at the start of the year	46,942	33,039
Charged/(credited) to income statement	-	15,876
Unused amounts reversed	(46,942)	-
Transferred from non current provisions	-	(1,973)
Carrying amount at the end of the year	-	46,942

In December 2013 CanTeen was advised that the building which houses the National Office would be sold. Consequently, an early exit from the lease was granted for no earlier than 31 December 2014. As a result of this the rent provision has been reversed as it is no longer needed.

### 12. RETAINED SURPLUS

	2014	2013
	\$	\$
Balance 1 April	4,553,874	2,990,090
Total comprehensive income for the year	1,132,057	1,563,784
Balance at 31 March	<u>5,685,931</u>	<u>4,553,874</u>

### 13. COMMITMENTS

	2014	2013
	\$	\$
Commitments in relation to leases contracted for at the reporting date but not recognised as liabilities, payables:		
Not later than one year	537,737	564,612
Later than one year but not later than five years	421,926	1,207,098
	<u>959,663</u>	<u>1,771,710</u>

Assets the subject of operating leases are commercial premises, motor vehicles and photocopiers.

## Notes to the Financial Statements (continued)

### 14. NOTES TO THE STATEMENT OF CASH FLOWS

#### (a) Reconciliation of cash

	2014	2013
	\$	\$
Cash at the end of the financial year as shown in the statement of cash flows is as follows:		
Cash at bank and in hand	2,659,268	4,572,424
	<u>3,500,000</u>	-
	<u>6,159,268</u>	<u>4,572,424</u>

The term deposit satisfies the definition of a “highly liquid” instrument as it has a maturity of 3 months. As such the term deposit has been classified as cash or cash equivalents in line *AASB 107 Statement of Cash Flows*

## Notes to the Financial Statements (continued)

### 15. FINANCIAL INSTRUMENTS

The company is exposed to certain risks arising from its use of financial instruments.

In the Director's opinion, there is no material difference between the book value and fair value of any financial instruments.

The Company has some exposure to credit risk and interest rate risk. There has been no material change to the financial instruments used within the business during the period.

#### (a) Interest Rate Risk Exposures

Interest rate risk is the risk that the value of financial assets will fluctuate due to changes in market interest rates. Exposures arise predominately from interest bearing term deposits that the company intends to hold to maturity. In the Director's opinion, fluctuations in the carrying amount of this term deposit are not expected to have a material impact on the financial statements. The Company's income and operating cash flows and the value of its other financial assets and liabilities are largely independent of changes in market interest rates.

#### (b) Credit Risk

Credit risk arises when a failure by counterparties to discharge their obligations could reduce the amount of future cash inflows from financial assets held at the balance sheet date. The credit risk on financial assets of the company, which have been recognised on the Statement of Financial Position, is generally the carrying amount, net of any provisions for doubtful debts. The carrying amounts of financial assets included on the Statement of Financial Position represent the entity's maximum exposure to credit risk in relation to these assets.

## Notes to the Financial Statements (continued)

### 16. RELATED PARTY DISCLOSURES

The following persons held the position of Director of CanTeen - The Australian Organisation for Young People Living with Cancer during all of the past two financial years, unless otherwise stated:

#### Member Directors

Ali Duncan (President)	Appointed 27 August 2011 Appointed President 25 August 2012
Annie Schmitz	Appointed 29 August 2009 President from 29 August 2009 Resigned 8 June 2012
Felicity Crook	Appointed 27 August 2011 Vice-President from 27 August 2011 Term ended 25 August 2012
Cameron Ellis	Appointed 28 August 2010 Appointed Vice President 25 August 2012 Term ended 24 August 2013
Alex Valero	Appointed 28 August 2010 Term ended 25 August 2012
Matthew Gilliland	Appointed 13 June 2012
Lachlan Korvin	Appointed 25 August 2012
Emily Hanson	Appointed 25 August 2012 Resigned 13 February 2013
Samantha Overend	Appointed 24 August 2013
Alix Bateup	Appointed 24 August 2013

#### Associate Directors

John de Zwart (Treasurer / Secretary)	Appointed 28 August 2010 Appointed Treasurer / Secretary 28 August 2010
Michelle Vanzella	Appointed 28 August 2010
Helen Souness	Appointed 27 August 2011
Michael Saadie	Appointed 27 August 2011 Term ended 24 August 2013

No Directors of the entity received, or were due to receive, remuneration (including brokerage, commissions, bonuses, and salaries), directly or indirectly, from the company in 2013 or 2014.

### Key Management Personnel Compensation

CanTeen - The Australian Organisation for Young People Living with Cancer considers key management personnel to be an employee who has the authority and responsibility for planning, directing and controlling the activities of the company:

Details of remuneration of key management personnel are set out below:

	2014	2013
	\$	\$
Short-term employee benefits	1,041,382	845,900

No related party activities occurred during the period or prior period.

## Notes to the Financial Statements (continued)

### 17. CONTINGENT LIABILITIES

At the date of this report there are no known contingent liabilities to which the company may be liable.

### 18. SUBSEQUENT EVENTS

No matters have occurred since the balance sheet date that will impact the financial report at balance date.

## Directors' declaration

In the directors' opinion:

- (a) the financial statements set out on pages 7 to 26 are in accordance with the *Corporations Act 2001*, including:
1. complying with Accounting Standards and *Corporations Regulations 2001*; and other mandatory professional reporting requirements, and
  2. giving a true and fair view of the company's financial position as at 31 March 2014 and of its performance, as represented by the results of its operations, changes in equity and its cash flows for the year ended on that date; and
- (b) there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

The declaration is made in accordance with a resolution of the directors.



Ali Duncan  
President



John de Zwart  
Treasurer

## Declaration by President in respect of Fundraising Appeals

I, Ali Duncan, President of CanTeen - The Australian Organisation for Young People Living with Cancer (CanTeen) declare that in my opinion:

- a) the accounts give a true and fair view of all income and expenditure with respect to fundraising appeals; and
- b) the Statement of Financial Position gives a true and fair view of the state of affairs of the organisation with respect to fundraising appeals and
- c) money received as a result of fundraising appeals conducted during that year has been properly accounted for and applied in accordance with this Act and the regulations; and
- d) the provisions of the Charitable Fundraising Act 1991 and the regulations under that Act and the conditions attached to the authority have been complied with by the organisation.



Ali Duncan  
President



## **Independent auditor's report to the members of CanTeen- The Australian Organisation for Young People Living with Cancer**

### ***Report on the financial report***

We have audited the accompanying financial report of CanTeen- The Australian Organisation for Young People Living with Cancer (the company), which comprises the statement of financial position as at 31 March 2014, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

### ***Directors' responsibility for the financial report***

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

### ***Auditor's responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Independence***

In conducting our audit, we have complied with the independence requirements of the *Corporations Act 2001*.

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*Basis for qualified auditor's Opinion*

Cash from donations and other fund-raising activities are a significant source of revenue for the company. The company's directors have determined that it is impractical to establish control over the collection of cash donations and other fund-raising activities prior to entry into its financial records. Accordingly, as the evidence available to us regarding revenue from these sources was limited, our audit procedures with respect to cash donations and other fund raising activities had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion as to whether revenue from cash donations and other fund-raising activities is complete.

*Qualified opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial report of CanTeen- The Australian Organisation for Young People Living with Cancer is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the company's financial position as at 31 March 2014 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the *Corporations Act 2001*.



PricewaterhouseCoopers



MK Graham  
Partner

Sydney  
18 July 2014