# INFORMATION W PACK



**Psychosocial Group Support** 



### **About Canteen**

We get it. Just when life should be full of possibilities, cancer crashes into a young person's world and shatters everything.

We help young people cope with cancer in their family. Through Canteen, they learn to explore and deal with their feelings about cancer, connect with other young people in the same boat and if they've been diagnosed themselves, we provide specialist, youth-specific treatment teams.

No matter which role you are in, volunteering with Canteen is a chance to support young people rebuilding the foundations that crumbled beneath them when cancer turned their world upside down.

## Life at Canteen

Canteen is one of the most highly regarded not for profits in Australia (4<sup>th</sup> in fact) with one of the most recognisable brands across the country (who doesn't know about the bandanna!).

Volunteering with Canteen is an inspiring, rewarding and purposeful experience that really enables you to be at your best. Canteen has a passion for all things people and are continually working on ways to make our organisation an even better place to work. We have a culture we are proud of and want to find more people who share our commitment, enthusiasm and passion!

Through our regular staff and volunteer engagement surveys, we know that Canteen is fortunate to have one of the most passionate and committed workforces in Australia!





# **Job Details**









**Reports to** Programs Coordinator







# **Benefits of Volunteering with Canteen**

Volunteers are an essential part of our front facing service delivery and success - we couldn't do it without you.

Canteen not only offers volunteers the opportunity to make a difference in the lives of Young People Living with Cancer but provides you many other benefits such as:

- Developing new skills to help progress your professional career
- Receiving training and professional development
- Being part of a positive, ambitious and high performing team
- Developing a professional network
- Having the opportunity to provide feedback regarding your experience
- Fun and Enjoyment
- Sense of purpose and 'giving back'

## **Role Specifics**

**Key working relationships:** State Office staff; Young People living with cancer and their Parents or Caregivers; other staff (paid and unpaid); external stakeholders and general public

**Job Purpose:** To provide clinical support to young people attending Canteen programs and events directly during events or indirectly, hosting social events for their parents or caregivers.

**Duties and Responsibilities:** Canteen delivers recreational programs, workshops and casual drop-ins that bring young people together to build peer relationships. As a Psychosocial Group Support volunteer, your role will be to support the Program Coordinator to ensure the program or event runs smoothly in one of two ways:

#### Direct support to Young People:

- Provide general supervision to young people attending programs and events as required under the direction of the Program Coordinator
- Participate in the facilitation of activities.
  - Activities may include sporting activities, craft activities, educational sessions, group discussions, workshops and debriefs
- Encourage young people to develop supportive relationships with their peers
- Setting up and packing down before and after activities during the program

#### Indirect support to Young People:

• Coordinate coffee catch-ups or other casual get-togethers for parents or caregivers while their children attend Canteen events.



## **Role Specifics cont.**

#### **Knowledge and Experience**

- Tertiary qualifications in psychology, social work, counselling, teaching, youth work, community service or other relevant training in youth focused areas
  - or demonstrated, extensive experience in these areas (minimum 3 years)
- Demonstrated ability to relate to young people
- Willingness to actively participate in programs
- Ability to generate a safe, comfortable and confidential environment
- Effective communication skills
- Demonstrated ability to work as part of a team

#### **Personal Qualities**

- Warm and approachable
- Ability to listen actively
- Friendly and professional
- High level of integrity, honesty and commitment
- Highly motivated team player
- Strong attention to detail and good initiative
- Adaptable to change
- Demonstrated ability to facilitate discussion groups and workshops

# **Hours of Work**

Canteen programs include short events of 1 – 2 hours through to full days We publish events well in advance to enable plenty of time for planning.

## **Pre-Engagement Checks**

As Canteen's work involves staff being in direct contact with children and young people, all staff, whether paid or unpaid are required to complete police and working with children checks, relevant to the state in which they will be engaged.

Canteen will conduct at least two reference checks on successful applicants and may also require proof of any professional qualifications stated on an application.

# **General Information**

All staff, whether paid or unpaid are required to adhere to Canteen's Human Resources Policies during the course of their engagement.

Canteen is an equal opportunity employer.

