



How to setup your personalised celebration donations page

1. Go to www.everydayhero.com.au/event/celebration_donations and click on 'Build Fundraising Page'.
2. Enter in a user name and password. It is usually best to use your full name so that it is easy for people to find you and for you to remember! Then fill out your contact details as required.
3. Click on 'create your individual page' and choose how you'd like your fundraising page to look.
4. Type in your personal message, set a fundraising target and upload your picture or video. Personalise your page as much as possible to engage people's attention!
5. Explain why you are trying to raise money and why you support CanTeen.
6. Make the page your own.
7. Send your new fundraising page web address to all your contacts and include it in your email signature at work. Don't forget to send out reminder emails for people who have forgotten to donate!

